



Meeting Schedule between 31/08/2009 and 04/09/2009

Colombo, Jaffna, Mannar, Trincomalee and Vavuniya Districts

(Please be aware that meeting times and locations change frequently.)

Date	Time	Subject of the Meeting	Frequency	Chaired by	Contact Person(s)	Venue	Notes
Colombo							
Tuesday, 01 September, 2009	10:00	Permanent Shelter - Early Recovery Cluster Group Meeting	When Necessary	UN HABITAT	David Evans, International Housing Specialist, 0722 265003, david@unhabitat.lk	UN Conference Room	ERCG Members
Thursday, 03 September, 2009	08:30	CHA Northern Forum	Weekly	CHA	CHA - Human Security Response Programme, 011 4737782/ 3, 4610943, hsrpinfo@cha.lk	Caritas- SEDEC auditorium, 133, Kynsey Road, Colombo 8	Open to all Government and Operational Agencies, Private Sector and Private Institutions.
	10:00	IDP Protection Working Group meeting	Fortnightly	UNHCR	Menique Amarasinghe, Assistant Protection Officer, 011 2683968, amarasin@unhcr.org	UNHCR Conference Room, 97 Rosmead Place, Colombo 7	Closed Meeting by invitation only.
Jaffna							
Tuesday, 01 September, 2009	09.00	Mine Action Coordination Meeting	Weekly	UNDP MA	Murugathas, Mine Action Officer, +94 212 223 886, vartharajah.murugathas@undp.org	Mine Action Office, Kachcheri, Jaffna.	
	14.00	INGO Meeting	Monthly	SDC	FORUT, Jaffna, Team Leader, +94 212 222 177, nanthini@forut.lk	FORUT	Rotational Chair
Thursday, 03 September, 2009	09.30	District Health Review	Monthly	Dr. A. Ketheeswaran	+94 212 223 725, RDHS, +94 212 223 725, dpdhsjf1@slt.net.lk	RDHS Office, Jaffna.	
Trincomalee							

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Trincomalee							
Monday, 31 August, 2009	16:30	Inter Agency Meeting	Fortnightly	UNOCHA	OCHA Trincomalee, Assistant Field Coordination Officer, 026 222 2355, ocha.trincomalee@gmail.com	UNOCHA, Trincomalee	
Tuesday, 01 September, 2009	09:30	Water and Sanitation Coordination	Monthly	NWS & DB	J. Jeyamaran, WASH Officer, 026 222 4946, jjeyamaran@unicef.org	National Water Supply and Drainage Board, Trincomalee	
Thursday, 03 September, 2009	10.00	Gender Network Meeting	When Necessary	Director, Department of Social Service	UNHCR, 026 222 1845	Department of Social Service, Trincomalee	
Vavuniya							
Monday, 31 August, 2009	08:30	Food Cluster Coordination Meeting - Vavuniya	Weekly	UNWFP - Mr. Francis Abanzi	Mr. Francis Abanzi - UNWFP, Head of Office, 0242221781, francis.abanzi@wfp.org	WFP Meeting Hall - Vavuniya	Meeting participants: Govt, UN INGOs and NGOs.
	15:00	INGO Head Of Organization Meeting - Vavuniya	Weekly	Rotating Chairpersons	Ms. Maja Zotovic - UMCOR, HoO, 0242221290 / 0245672440, mzotovic@gmail.com	SOLIDAR Meeting hall, Vavuniya	Meeting participants: HoO or OIC of all INGOs working in Vavuniya
	17:00	Emergency Shelter Coordination Meeting - Vavuniya	Weekly	UNHCR - Mr. Chris Nixon	Mr. Brian Lund Povlsen - UNHCR, Shelter Coordinator, 0242221509 / 0242221510, POVLSEN@unhcr.org	UNHCR Meeting Hall - Vavuniya	Meeting participants: Govt, UN, INGOs and NGOs who are working in this sector in the district.
Tuesday, 01 September, 2009	09:00	Inter Agency Emergency Coordination Meeting - Vavuniya	Weekly	UNFP	Mr. Gerson - UNOCHA, Field Coordination Officer, 0242224873 / 0244922044,, ocha.vavuniya@gmail.com	UNHCR Meeting hall, Vavuniya	Meeting participants: HoO or OIC of IASC members

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Vavuniya							
Tuesday, 01 September, 2009	10:30	Water Supply/ Bowsering Meeting - Vavuniya	Weekly	NWSDB	Ms.Nicole Hahn - UNICEF, WASH Cluster Coordinator, 0242223485, nhahn@unicef.org	NWSDB office at Manic Farm (APK)	Meeting participants: all agencies involved in water bowsering to Manic Farm and other IDP sites, including the transit sites in Vavuniya town
	15:00	Child Protection Working Group Meeting - Vavuniya	Fortnightly	UNICEF	Mr.Archuthan - UNICEF, Child Protection Officer, 0242222127 ext 133, aamirthakulasingam@unicef.org	UNICEF Office Meeting Hall - Vavuniya	Meeting participants: limited space is available, organisations are requested to appoint only 1 representative to participate in this meeting
	16:00	Health and Nutrition Coordination Meeting - Vavuniya	Weekly	Co-chaired - Dr.Mahendran /Dr. NP Sumanaweera	Mr.Chanaka - WHO, National Consultant, 0242225427, chanaka.who@gmail.com	WHO VFU, RDHS Office, Mannar Rd, Vavuniya.	Meeting participants: Govt Officials, UN, INGOs and NGOs who are working in Health and Nutrition Sector in the district
	17:00	Inter Cluster Coordination Meeting -Vavuniya	Weekly	UNOCHA - Mr.Gerson	Mr.Gerson - UNOCHA, Field Coordination Officer, 0242224873 / 0244924742,, ocha.vavuniya@gmail.com	UNHCR Meeting hall, Vavuniya	Meeting participants: Cluster Leads only
Wednesday, 02 September, 2009	14:00	Logistics Cluster Coordination Meeting - Vavuniya	Monthly	WFP - Mr.David Allen	Mr.D.Paramasivarajah - WFP, Logistic Assistant,, 0242221086, david.allen@wfp.org/ devarajah.Paramasivarajah@wfp.org	UNHCR Meeting Hall - Vavuniya	Meeting participants: Govt, UN and INGOs who are working in this areas in the district.
	16:00	Hygiene Promoters Meeting - Vavuniya	Weekly	UNICEF - Ms.Radhika	Ms.Radhika - UNICEF, Project Officer, 0244588007, rsivakumaran@unicef.org	OXFAM Meeting Hall Vavuniya	Meeting participants: Govt, UN and INGOs who are working in this Cluster in the district
Thursday, 03 September, 2009	09:00	Education Coordination Meeting - Vavuniya	Weekly	ZED - Vavuniya South	Mrs.V.R.A.Oswald - ZED, Zonal Education Director, 0242222165, draosweld@gmail.com	South Zonal Education Office - Meeting Hall	Gov, UN and INGOs who are working in the cluster in Vavuniya district

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Vavuniya							
Thursday, 03 September, 2009	13:00	Protection Working Group Meeting - Vavuniya	Weekly	UNHCR - Ms. Anna Pelosi	Ms. Anna Pelosi- UNHCR, Protection Officer, 0242222550, pelosi@unhcr.org	UNHCR Meeting hall, Vavuniya	Meeting participants: The Protection agencies UNHCR, UNICEF, OCHA, DRC, NRC, ICRC, SCiSL, HRC, SEED, CHA FORIIT HI only (closed)
	16:00	WASH Cluster Coordination Meeting - Vavuniya	Weekly	UNICEF - Ms. Kit Dyer	Ms. Kit Dyer - UNICEF, WASH Cluster Coordinator, 0242223485, kdye@unicef.org	OXFAM Meeting Hall, Vavuniya	Meeting participants: Govt, UN and INGOs who are working in this Cluster in the district
Friday, 04 September, 2009	09.00	NFRI Coordination Meeting - Vavuniya	Weekly	UNHCR - Mr. Francis Muwonge	Mr. Francis Muwonge - UNHCR, Associate Program Officer, 0773815241/ 0242221509, muwonge@unhcr.org	UNHCR Meeting hall - Vavuniya	Meeting participants: All UN, INGOs of NGOs who are working in the cluster in the district.

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