

## Meeting Minutes

Date: 6<sup>th</sup> September 2009

### List of participants

#	Name	Agency	Tele	Email Address
1	Amren Ibrahim	FAO	4425707	<a href="mailto:amraan@gmail.com">amraan@gmail.com</a>
2	Sado Hashi Awad	SOMRAD	4427485	<a href="mailto:sado@somrad.org">sado@somrad.org</a>
3	Hassan M Ali	VETAID	4426677	<a href="mailto:hassiena@gmail.com">hassiena@gmail.com</a>
4	Mohamed Abudillahi	Mercy Corps	4424332	<a href="mailto:mabdullahi@so.mecrycorps.org">mabdullahi@so.mecrycorps.org</a>
5	Ahmed Aden Mohamed	Action Aid	4427963	<a href="mailto:Ahmed.aden@actionadi.org">Ahmed.aden@actionadi.org</a>
6	Hassan	PENHA	4427170	<a href="mailto:Saidama@hotmail.com">Saidama@hotmail.com</a>
7	Ahmed Ibrahim Awale	Candlelight	4426069	<a href="mailto:candasli@yahoo.com">candasli@yahoo.com</a>

### Apology

OCHA

OXFAM

Havayoco

UNHCR

WFP

### Agenda

- 3 W matrix Status
- The proposed field assessment by the cluster members
- Set the criteria for the Committee
- AOB

## Summary point of discussion

- The cluster members has discussed and re-emphasized on the importance of completing the 3 W matrix, as it will be beneficial to know what every other organization is doing and what are their target, so far some most of the present agencies has submitted their data .It was deemed importance once the compilation of the matrix is finalized to make a presentation on the collected data, this will help in the mapping and further understanding of what and who is doing where.
- For easy compilation and mapping exercise of who is doing where and what every agency is requested to send as a attached annex the list of settlement and district that they are working on.
- It was reported by some of the agency that has presence in eastern regions that in some areas the draught situation has worsened by 50%, and now most of affected communities are in deep need of interventions and response, thereby given the critical situation of the affected population it was raised as discussion what is the impact or added value on conducting another rapid assessment in the affected areas.
- As per the discussion it was concluded that given the emergency situation that is facing most of the Somaliland regions and severity of the draught to postpone the agreed upon assessment and focus on response and how to mobilize available resources to target most affect communities.
- It was agreed that every agency will report on the area they have presence and ongoing activities and the cluster will compile the report on regular bases, this compiled report will form the base line and most updated data for the emergency response.
- The severity of the draught has had an impact on human life, livestock and environment, never the less it was emphasized to give priority to safe human life and then livestock and environment. As per the discussion and latest development for draught mitigation and range management fodder production has been proposed as priority. In accordance to FSNAU report, it was highlighted the increase of fodder there by the affected communities can utilize fodder production as means of income generation (alternative livelihood) and to feed their livestock
- It has been reported that there are increase in the livestock death particularly camel, this was because of the weak body condition of the livestock due to lack of food and water and that leads to being vulnerable to diseases.
- Criteria for the project review committee, in the previous cluster meeting it was agreed upon that the committee will play a technical role in providing necessary and essential data for the applicants. The committee can provide information based on how to apply, provide the objectives of the livelihood cluster, the needed documentation and how applying agency can meet the criteria.

- The cluster member has agreed that committee doesn't review any project at the moment at Hargeisa level, the committee can advice technically on how to improve and guide the proposal
- There by the proposed term to address the committee is **technical Support committee**, the committee will have two permanent members that are UNFAO and UNOCHA and three rotating members from the cluster and these will be filtered in accordance to the area of expertise. The duration of the rotational members has been fixed to six months in which new members will replace, it should be noted that the members will be selected based on three different and diverse areas of experts to meet the need of guiding multi sec oral proposals.
- The selected members for the period of 6<sup>th</sup> September 2009 up to 6<sup>th</sup> March 2010 are
  - a. PENHA
  - b. Action Aid
  - c. Vetaid

OCHA to provide all necessary documentation that will assist in guiding the applicants to apply for emergency funding donors.
- When reporting, the usage of terminology is crucial, thereby when an agency states that a certain project or proposal is on pipeline that indicates that the donor or funding agency has already responded and approved the proposal and formalities are pending. It was agreed not to report project proposals that are submitted but not yet responded by the donor or funding agency.
- OCHA Informed that HRF resource person will be coming on mission to Hargeisa, it was there by viewed beneficial that HRF resource person be invited in the next cluster meeting.

**Action point :**

1. OCHA to share all necessary documents for the technical support committee
2. 3 W matrix compilation should continue and more members should be included in the cluster
3. In the next meeting criteria, role and TOR for the committee should be further discussed and finalized (if possible)

**Next Meeting on 14<sup>th</sup> September 2009 at Action Aid Office at 11:00 am**