



Meeting Schedule between 12/10/2009 and 16/10/2009

Colombo, Jaffna, Mannar, Trincomalee and Vavuniya Districts

(Please be aware that meeting times and locations change frequently.)

Date	Time	Subject of the Meeting	Frequency	Chaired by	Contact Person(s)	Venue	Notes
Colombo							
Monday, 12 October, 2009	15:00	Health Coordination Meeting	Fortnightly	WHO	Dr. Edwin Salvador, T.O Emergency Health Management, WHO, 011 2502319 / 2502842, salvadore@whosrilanka.org	WHO Conference Room	Open Meeting to organisations involved in the sector response
Wednesday, 14 October, 2009	10:30	Operations Management Team Meeting	Fortnightly	Moise Halafu	Rukshani Gunasekara, Executive Assistant, 011 2580691 ext:250, rukshani.gunasekara@undp.org	UN Conference Room	Closed Meeting.
	14:00	Logistics Cluster meeting	Monthly	WFP	David Allen, Logistics Cluster Coordinator, 011 4740350, david.allen@wfp.org	WFP conference room, 6th floor, WFP Office, 6 Joseph Lane, Colombo 4	Closed Meeting.
Thursday, 15 October, 2009	10:00	IDP Protection Working Group meeting	Fortnightly	UNHCR	Menique Amarasinghe, Assistant Protection Officer, 011 2683968, amarasin@unhcr.org	UNHCR Conference Room, 97 Rosmead Place, Colombo 7	Closed Meeting by invitation only.
Friday, 16 October, 2009	08:30	CHA Northern Forum	Weekly	CHA	CHA - Human Security Response Programme, 011 4737782/ 3, 4610943, hsrpinfo@cha.lk	Caritas- SEDEC auditorium, 133, Kynsey Road, Colombo 8	Open to all Government and Operational Agencies, Private Sector and Private Institutions.
Jaffna							
Monday, 12 October, 2009	14.00	Livelihood Sector Working Group Meeting	Monthly	UNDP	K.Nishanthan, Head Of Office, UNDP, Jaffna, +94 212 222 277, k.nishanthan@undp.org	UNDP, Jaffna.	
Tuesday, 13 October, 2009	09.00	Mine Action Coordination Meeting	Weekly	UNDP MA	Murugathas, Mine Action Officer, +94 212 223 886, vartharajah.murugathas@undp.org	Mine Action Office, Kachcheri, Jaffna.	

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Jaffna							
Tuesday, 13 October, 2009	14.00	INGO Meeting	Monthly	GTZ	FORUT, Jaffna, Team Leader, +94 212 222 177, nanthini@forut.lk	FORUT	Rotational Chair
Wednesday, 14 October, 2009	09.30	Public Health Review	Monthly	Dr. A. Ketheeswaran	+94 212 223 725, RDHS, +94 212 223 725, dpdhsj1@sltnet.lk	RDHS Office, Jaffna.	
	15.00	NFRI Sector Meeting	Monthly	P. Balakrishnan	+94 777 245 699, Asst. Field Officer, +94 212 222 005, balakris@unhcr.org	UNHCR, 223, Temple Road, Nallur, Jaffna	
	15.45	Shelter Coordination Sector Meeting	Monthly	P. Balakrishnan	+94 777 245 699, Asst. Field Officer, +94 212 222 005, balakris@unhcr.org	UNHCR, 223, Temple Road, Nallur, Jaffna	
Mannar							
Monday, 12 October, 2009	13:30	Inter Agency Coordination Meeting - Mannar	Monthly	UNOCHA	Ms.Alexandra Robinson - UNOCHA, Field Coordination Officer, 0242224873 / 0244922044, ocha.vavuniya@gmail.com	UNHCR Meeting Room - Mannar	Meeting participants: All UN, INGOs and one representative from District NGO Consortium who are working in the district
Trincomalee							
Tuesday, 13 October, 2009	10.30	Early Recovery Coordination meeting in Muthur	When Necessary	DS	UMCOR, Livelihood Officer, 077 357 2005, Suhashini@umcorsrilanka.org	Muthur DS office	
Vavuniya							

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Vavuniya							
Monday, 12 October, 2009	09:00	Food Cluster Coordination Meeting - Vavuniya	Weekly	UNWFP - Mr.Mitchell Carlson	Mr.Mitchell Carlson - UNWFP, Head of Office, 0242221781, Mitchell.Carlson@wfp.org	WFP Meeting Hall - Vavuniya	Meeting participants: Govt, UN INGOs and NGOs.
	14:00	INGO Head Of Organization Meeting - Vavuniya	Weekly	Rotating Chairpersons	Ms. Maja Zotovic - UMCOR, HoO, 0242221290 / 0245672440, mzotovic@gmail.com	SOLIDAR Meeting hall, Vavuniya	Meeting participants: HoO or OIC of all INGOs working in Vavuniya
	16:00	Emergency Shelter Coordination Meeting - Vavuniya	Weekly	UNHCR - Mr.Chris Nixon	Mr.Brian Lund Povlsen - UNHCR, Shelter Coordinator, 0242221509 / 0242221510, POVLSEN@unhcr.org	UNHCR Meeting Hall - Vavuniya	Meeting participants: Govt, UN, INGOs and NGOs who are working in this sector in the district.
Tuesday, 13 October, 2009	09:00	Inter Agency Coordination Meeting -Vavuniya	Weekly	UNFP	Ms.Alexandra Robinson - UNOCHA, Field Coordination Officer, 0242224873 / 0244922044,, ocha.vavuniya@gmail.com	UNHCR Meeting hall, Vavuniya	Meeting participants: HoO or OIC of IASC members
	09:30	SGBV Forum Meeting - Vavuniya	Forthnightly	SHADE - Ms.Nirmaladevi	Ms.Nirmaladevi - SHADE, HoO, 0242221443/ 0773037036, shade123@stnet.lk/ chpdevi@yahoo.com	Shade Green House Meeting Hall Vavuniya	Meeting Participants: All SGBV Stakeholders, UN, INGO'S, CBO's, Government Ministries, Police in the Functioning District
	10:30	Water Supply/ Bowsering Meeting - Vavuniya	Weekly	NWSDB	Ms.Nicole Hahn - UNICEF, WASH Cluster Coordinator, 0242223485, nhahn@unicef.org	NWSDB office at Menik Farm (APK)	Meeting participants: all agencies involved in water bowsering to Manik Farm and other IDP sites, including the transit sites in Vavuniya town
	15:00	Child Protection Working Group Meeting - Vavuniya	Fortnightly	UNICEF	Mr.Archuthan - UNICEF, Child Protection Officer, 0242222127 ext 133, aamirthakulasingam@unicef.org	RDF Office Meeting Hall - Vavuniya	Meeting participants: Govt, UN INGOs and NGOs who are working in this cluster in Vavuniya district.

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Vavuniya							
Wednesday, 14 October, 2009	09:00	Protection Cluster Group Meeting - Vavuniya	Weekly	UNHCR - Ms. Anna Pelosi	Ms. Anna Pelosi- UNHCR, Protection Officer, 0242222550, pelosi@unhcr.org	UNHCR Meeting hall, Vavuniya	Meeting participants: The Protection agencies UNHCR, UNICEF, OCHA, DRC, NRC, ICRC, SCiSL, HRC, SEED, CHA FORIIT HI only (closed)
	16:00	Hygiene Promoters Meeting - Vavuniya	Weekly	UNICEF - Ms. Radhika	Ms. Radhika - UNICEF, Project Officer, 0244588007, rsivakumaran@unicef.org	OXFAM Meeting Hall Vavuniya	Meeting participants: Govt, UN and INGOs who are working in this Cluster in the district
Thursday, 15 October, 2009	09:00	Education Coordination Meeting - Vavuniya	Weekly	ZED - Vavuniya South	Mrs. V.R.A. Oswald - ZED, Zonal Education Director, 0242222165, draosweld@gmail.com	South Zonal Education Office - Meeting Hall	Gov, UN and INGOs who are working in the cluster in Vavuniya district
	16:00	WASH Cluster Coordination Meeting - Vavuniya	Weekly	UNICEF - Ms. Kit Dyer	Ms. Kit Dyer - UNICEF, WASH Cluster Coordinator, 0242223485, kdyer@unicef.org	OXFAM Meeting Hall, Vavuniya	Meeting participants: Govt, UN and INGOs who are working in this Cluster in the district
Friday, 16 October, 2009	09.00	NFRI Coordination Meeting - Vavuniya	Weekly	UNHCR - Mr. Francis Muwonge	Mr. Francis Muwonge - UNHCR, Associate Program Officer, 0773815241/ 0242221509, muwonge@unhcr.org	UNHCR Meeting hall - Vavuniya	Meeting participants: All UN, INGOs of NGOs who are working in the cluster in the district.
	17:00	Inter Cluster Coordination Meeting -Vavuniya	Weekly	UNOCHA - Ms. Alexandra Robinson	Ms. Alexandra Robinson - UNOCHA, Field Coordination Officer, 0242224873 / 0244924742,, ocha.vavuniya@gmail.com	UNOCHA Meeting hall, Vavuniya	Meeting participants: Cluster Leads only

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